

### A. CONTACT US TO SIGN UP FOR A CUSTOM SONG

Contact us by email to sign up for a custom song. We will be happy to answer any questions that you have.

## B. FILL OUT THE QUESTIONNAIRE

After you've signed up for a custom song, we'll send you a questionnaire for you to fill out and email back to us. The lyrics will be written from scratch, based on your answers. The questions are a tool for us to get to know the person we're writing about. We don't simply insert dates, names and minor details such as eye color and hair color into an existing song. In fact, we've found the more personal you get in your answers, the better we can write a song that will capture the personality and spirit of the person featured in the song. Feel free to tell us more than we ask for...the more information you can provide the better sense we will have of the person being honored. Please provide pronunciation of names or places if unusual.

### C. CHOOSE MUSIC

We have lots of fabulous original music in a variety of styles that you can choose from. Follow this link to hear samples: <a href="http://www.songlegacy.com/samples.html">http://www.songlegacy.com/samples.html</a> Most of our songs are approximately 3 minutes in length. Though the lyrics in the samples may be aimed at a different occasion than your song, you can still get a sense of the mood and melody from these samples. Please enter your song selection in the last line of the questionnaire.

## D. PAY THE DEPOSIT

Go to <a href="http://www.songlegacy.com/Payments/">http://www.songlegacy.com/Payments/</a>
<a href="PayPalPayment.html">PayPalPayment.html</a>
and click on the "Buy Now" button for the deposit of \$75 for U.S. orders or \$149 deposit for International orders to launch the start of your song.

## E. SEND US ONE OR MORE PHOTOS

If you have chosen the optional graphics package, send us a selection of personal photos or other illustrations for use on the lyric sheet and CD cover. These should be in jpg format, sent as attachments to email messages.

# F. WE'LL SEND YOU THE LYRICS FOR REVIEW.

After you've paid your deposit and submitted the questionnaire answers we'll write the lyrics and send you the text of the lyrics for you to review.

# G. SEND US YOUR FEEDBACK

Review the lyrics and let us know if you want any revisions. If you request any changes to the lyrics, we'll send you the revised lyrics for review.

## H. WE'LL SET UP A DEMO FOR YOUR REVIEW

We'll set up a private web page with a recording of the song. If you have chosen the graphics package, we will also include the lyric sheet, CD label, and CD jacket. Our designers will incorporate some or all of the photos that you provide, as space allows.

# BUYING A CUSTOM SONG

### I. REVIEW THE COMPLETE DEMO

Let us know if you want to make any changes to appearance of the lyric sheet or CD jacket cover.

### J. PAY THE BALANCE DUE

After you have okayed the final version of the song (and optional graphics) pay the balance due. This will normally be \$474 U.S./\$400 International if you select electronic delivery. If you included the Graphics package, you will pay the \$90 additional fee at this time as well.

## K. WE'LL DELIVER THE SONG TO YOU

You have a choice of electronic delivery or shipping:

- (a) If you request <u>electronic delivery</u>, we'll set up a private web page where you can download an MP3 file of the song. If you've ordered the optional graphics package, that page will also include downloadable pdf files of the lyric sheet, CD jacket cover and CD label. You'll burn the song to a CD, and you'll print the lyric sheet, CD jacket and CD label.
- (b) If you request <u>shipping</u>, we'll create the music CD for you. If you've ordered the graphics package, the CD will have a personalized CD label and jacket cover, and we'll print the lyric sheet on high-gloss paper. Then we'll ship the package to you via U.S. Postal Service or FedEx. Note that extra time is required if we create the CD and ship it to you.

#### PRICING:

The fee for a Personalized song is \$549, if you choose electronic delivery.

# Additional fees:

- · GRAPHICS PACKAGE: \$90
- PRODUCTION & SHIPPING: If you choose shipping instead of electronic delivery, an additional processing, shipping and handling fee of \$65 US/ \$74 International will apply.
- EXTRA VERSES (LENGTHENING THE SONG): prices begin at \$50 per verse, which includes studio time to edit the music track.
- RUSH FEES: Our standard time frame is a minimum of three weeks though we prefer 6-8 weeks when possible.
   Rush fees can apply if creation time is less than 3 weeks.
- OVERNIGHT SHIPPING FEE: An additional fee applies if overnight shipping is required (at cost).

# PAYMENT:

The preferred method of payment is with credit card or PayPal account at <a href="http://www.songlegacy.com/Payments/PayPalPayment.html">http://www.songlegacy.com/Payments/PayPalPayment.html</a>

Click on the appropriate "Buy Now" button for your payment. Contact us if you would prefer to pay by an alternate method such as check or money order.

Prices subject to change. Revision: May 11, 2017 www.Songlegacy.com